

- **Alcona Glen E.S. School Council Minutes**
 - **Monday November 6th, 2017 at 18:30**

- **Attendance**

- Jennifer Richardson (Co-chair)
- Joanne Long (Co-chair)
- Tina DeLaire (Principal)
- Justin Weller (Vice Principal)
- Janice Breadmore (Community Representative)
- Chris Miles (Teachers Representative)
- Jane Nepgen (Secretary)
- Voting members:
 - Kristy Ciolfe
 - Lindsey Fisher Christine Munro
 - Lisa Waddell Jessica Ryckman
 - Jamie Draganac
 - Sherry Miller (Non-voting)
 - Heather Vlaminny (Non-voting)
 - Nadine Geric (Non-voting)

- **Apologies**

- Kathy Hammer (Community Representative)

- **Welcome and Introductions**

- Ms DeLaire welcomes everyone to the second meeting of the 2017/2018 year and like discussed previously we're going

paperless. The minutes are being uploaded to the Alcona Glen website for the parents to view. Anyone in the community can access the minutes of the meetings.

Administration Report

- Field trip, fundraising, food and beverage and school learning plan: September and October has been very busy months for the school.
- Field trip - Ms DeLaire discusses the field trips. Every year there are some whole school commitment eg. Van Gogh/Director's Cut.
Grade 1's are doing outdoors and Theatre
Grade 2's are doing Elephant Thoughts and swimming
Grade 3's are going to the museum and the Swim to Survive.
Grade 4's are doing Scenic Caves and Ideal Lab, also Tiffin/Scanlon(focus on plants) Centre and Art/ Directors Cut.
Grade 5's are doing CN Tower/Rogers Centre
Grade 6's are doing the movie "Wonder" after reading the book.
Grade 7's and 8's are doing their regular field trips
- Council does fundraisings for some of the field trips. Payment plans are offered to some students who cannot afford to go on field trips. The school is obligated to assist kids who want to go on field trips and do not have the means to go. Have they considered taking the kids skating, to which Ms DeLaire answers that they have thought about it, but there are a lot of pre-requisites for having kids do it. Cost of bussing is a factor into taking the kids to the YMCA for skating. There are schools that do family skating as a school celebration. There could be looked into it. Other successful family functions, would be a family movie night.
- Fundraising – Ms DeLaire discusses the basics of the fundraising for the school. Funds for commencement are not included, it is currently at zero. It will be added. There is the need to expand the technology department for the school, as all kids need access to technology 17 years into the 20th century.

- Jump rope for Heart will be done this year again by the leadership team.
- There is a request to change the Little Ceasers fundraiser to try something different – we will look into chocolate bar sales
- Food and Beverage – The school gets 10 opportunities a year to go against the Canada Healthy Choices Guide. Johnny Burger is on board for a special November hot dog day. Jenn will organize that fundraiser.
- School learning – They are called School action plans. There has been started on Mathematics as discussed in prior meeting by Ms DeLaire regarding the EQEA. Goals are still in affect regarding bullying etc. Ms DeLaire will return in December with character education, and mental health and wellness.
- Communication/emails blasts – Only a few parents have not been receiving emails, only 40 families that have not been able to be connected with school. The plans in place have been used to update parents' email and contact details. There are plans to install technology for the office, for example Google Translate and Google docs
- Late Procedures - There are a lot of chaos with kids being late, it has been put in the newsletter. Needs parents support to get kids to school on time. They need to stay outside until the morning formalities are done, before kids are let in. A lot of work and manpower to document the latecomers.
- School cash on line – Ms DeLaire encourages everyone to use the cash on line. It is included in the newsletters. It's also added to the hot lunch forms. It is very user-friendly and convenient to use and cancels out a lot of admin for collecting cash.

Treasurer Report

- Current balances – Ms DeLaire discusses the current balances.
Fund raising lunch - \$11,000.00
Magazine Fund raiser - \$3890.00 (not updated)
Terry Fox - \$2933.70

Review of Last Meeting Minutes

We need to review, approve and second the minute from both the June 2017 meeting and the October 2017 meeting

June 2017 – Joanne and 2nd by Lisa

Oct 2017 – Joanne and 2nd by Jamie

Community Rep Report

- Themes for assemblies –
- Report from Kathy Hammer – Kathy called, she cannot make the meeting and she apologizes.
Barb (School Librarian) – Displays the books being available at the library for the book club from Grade 3 to Grade 6. The kids compete against the other local schools. Typically 3 sets of each book are being ordered. The council approves the spending for the books for the book club. Christy approves the request and Joanne seconds the decision.

Fundraising Report

- Greeting Cards – Jenn shows the Greeting Cards and explains how the cards would benefit the council, as the school gets \$11 back per box sold. Ms DeLaire suggests chocolate sales. Also pepperoni sticks (Pepperettes) with a 53% return. Also suggestions for the toilet paper sales. There is a suggestion to replace the QSP with a combined effort for the cards and the chocolates. The Greeting cards would be best at the end of the year. The chocolates for our Spring fundraiser. The chocolates will replace the Little Ceasers.
- Tower Garden (Juice Plus)- push to the next meeting

- Update on QSP – Jenn confirms with volunteers for hand out of orders after school. Reminders have been sent out to the kids for the order pick up on Thursday.
- Gift Card fundraiser – Going out November 20th.
- Valentine's Raffle ideas – Jenn asks the council to start thinking of ideas similar to Halloween.
- Halloween totals:

Jenn discusses the profits made with the Halloween fundraiser.

1. \$288.20 for pumpkin raffle
2. \$1383.55 for Dance-a-thon pledges
3. \$209.64 for Snack Bar (\$527.75 collected minus \$318.11 spent)
4. Less \$250 for the DJ

TOTAL MADE: \$1881.39

- Vote to spend \$100 on new decorations for next year – Everyone agrees to spend the money for new decorations. One of the suggestions is that we can approach the manager of Canadian Tire for a donation or reduces price for the Halloween decorations.
- Feedback on the backstage for the “gross” tables. There seemed to have been a lot of disappointment with the kids who expected to just dance and not to be pulled away from the dancing. It can be done optional for the kids who do want to engage in it.

Hot Lunch/Milk

- Rotation of parent/student volunteers. Student helpers should be based on a rotation so that all students can have a chance to be a helper, same as the parent volunteers.

Pro-Grant

- Update on the event – let's pick a date and start planning
- Can be pushed towards December and looking towards Spring Break.

New Business

- Update from the Connections night – We won extra \$500 for the school. It can be used towards technology in the office. More information on the next meeting.
- Holiday Concert – The dates are Dec 13th and 14th (Snow date) for the Kindergartners, and Dec 20th and 21st (Snow date) for the bigger grades. Ms DeLaire has to establish which grades will participate in the concerts.
- Remind app for volunteers – Jenn discusses the new Remind App for volunteers.
- Ms DeLaire now have ownership of the school's Twitter account. Updates will be sent out via Twitter.
- Parent Expo Virtual event – next week, Jenn will send out the link to anyone who is interested.
- Silverbirch Club - Barb (School Librarian) – Displays the books being available at the library for the book club from Grade 3 to Grade 6. The kids compete against the other local schools. Typically 3 sets of each book are being ordered. The council approves the spending for the books for the book club. Christy approves the request and Joanne seconds the decision.
- Can't Beat A Pita, was replaced with pizza orders. The milk wasn't added on the replacement orders, to avoid doubles. There are a lot of refunds. Online and paper forms have to be sent in, to check orders.

Dismissal

The meeting adjourned at 8:00, thank you to everyone that attended

Upcoming Meetings for 2017/2018

- December 4th

- February 5th
- March 5th
- April 9th
- May 7th
- June 4th